

McCaskill Family Services, PLLC 409 Plymouth Road, Suite 250, Plymouth, MI 48170
2040 Grand River Annex, Suite 300, Brighton, MI 48114 734-416-9098, Ext. 1 –
www.mccaskillfamilyservices.com – office@mccaskillfamilyservices.com – 734-416-0158 **POLICIES
REGARDING PROFESSIONAL SERVICES AND EQUINE THERAPY**

CONFIDENTIALITY Any information you provide, as well as records that are maintained, are kept strictly confidential, with the exception of life threatening situations, cases of suspected child abuse, when release is otherwise required by law, or when you request that the information be released. Should the need arise; your case may be discussed anonymously during case consultation with another licensed psychologist while keeping identifying information strictly confidential. For services taking place at the Brighton Equestrian Center, steps have been taken to maximize confidentiality within the facility. Clients participating in group therapy are politely asked to keep group information confidential to the best of their ability; however, participants understand that other clients in the group are not licensed mental health providers and are not held to the same strict levels of confidentiality.

PAYMENT OF FEES All clients are required to pay a fee of \$175.00 to hold a spot for group therapy. The remaining balance of \$1225.00 will be run on the card **one week** before group sessions begin. At the request of the client prior to the start of the group, we are able to charge your credit card \$175.00 each week on the day that the group runs regardless of whether you attend or not. Receipts will be provided **after the conclusion of the eight- week group in the patient portal through MFS.**

GROUP MEMBERSHIP MFS reserves the right to remove clients from their group if, at anytime, they are not a good fit for the group dynamic. If this affects you/your child, you will be notified immediately.

INSURANCE If you expect to file for reimbursement from your insurance company, we will, at your request, provide you with a suitable receipt at the **conclusion of the eight-week group.** Submission of forms or receipts to the insurance company is, in all cases, the client's responsibility.

MISSED SESSIONS There will be no reimbursement for missed sessions during the eight-week groups. At the conclusion of the eight weeks, one make-up session will be held to account for illness, vacations, etc. Those who attend all eight scheduled sessions are welcome to attend the make-up week for no additional charge. In the case of inclement weather, if either Wayne County or Livingston county schools are closed, equine therapy groups may not run that day. Please contact our office to confirm that the group is running. MFS will provide make-up days for missed sessions due to weather.

CHARGES Charges for group equine therapy are as follows: Initial Deposit: \$175.00 Group Therapy Balance (after deposit): \$1,225.00 TOTAL PAID: \$1,400.00

Please indicate that you have read the above statements by signing below. I give consent for myself or my child to be seen professionally by McCaskill Family Services.

Client Signature: _____ Parent Signature (If applicable): _____
Client Name (Printed): _____ Parent Name (Printed): _____ Date: _____
_____ Date: _____ SS#: _____